RPSHS STUDENT LIBRARY & TEXT HIRE BORROWING POLICY

The following policies pertain to students borrowing both library and text hire resources. All policies are at the discretion of the library and text hire staff.

Students

- Students must provide verified evidence of enrolment to borrow
- Library loan period is two weeks
- Library loan limits:
  - Year 11 & 12 – 8 books
  - Year 10 – 6 books
  - Year 8 & 9 – 4 books
- Text hire – no loan limits. Loans according to subject requirements
- The borrower must return all items by the due date in good condition
- The borrower must regularly check their school email for notifications
- All efforts must be made by the student to recover overdue resource items or the monetary value of said items
- The borrower will be denied loans until the overdue resource has been recovered or the monetary value paid
- Students ARE NOT ALLOWED to keep their loans in the classroom – they must be responsible for them